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Note to Chairs of National Water Safety Forum Advisory Groups

Data collection & dissemination of information

As you are all aware the Information Group has met on two occasions and is currently "finding its feet". Considerable effort is being put into quantifying and setting down the aims of the group and how it will work with the other advisory groups, the co-ordinating group & GIG.

Progress is being made to resolve resource & system issues with the INREM & SEAREM Databases. A Service Level Agreement (SLA) between the RNLI & the Forum (covering the relevant databases) is currently being prepared; it is proposed the Information Group will act as the point of contact for this agreement.

Performance indicators will be a key element of the proposed SLA. To allow us to provide your group with appropriate data, reports etc it would be helpful if you could provide me with an outline of reports and other information you will require (or would like) from the Information Group/third party databases.

I realise it is early days but I would like to establish the workload of the group, including the type & breadth of data that is required at an early stage to allow us to develop the group to meet aspired needs.

This may as you will appreciate necessitate the provision of appropriate funding where the work cannot be undertaken "in house". I feel sure this will be a topic for further discussion at the coordinating group meeting.

For information initial discussions have also taken place on evolving the INREM working Group to become a more technically based group covering the RNLI REM projects, we will keep you informed of progress.

It would be helpful to receive feedback from you/your group by the 23rd September; this will allow us to consider your comments prior to our next Information group meeting in early October.

I look forward to receiving your considered response.

Regards

Peter Wade

Information Group Chair